

TOWN OF DAVIE

TOWN COUNCIL AGENDA REPORT

TO: Mayor and Councilmembers

FROM/PHONE: Dennis Andresky, Parks and Recreation Director, 954 797-1150

PREPARED BY: Bette S. Gibson, CLP, Recreation Coordinator

SUBJECT: Resolution

AFFECTED DISTRICT: Townwide

TITLE OF AGENDA ITEM: A resolution of the Town of Davie, Florida approving an extension of the contract between the Town of Davie and Joeseeph Kelljchian for karate instructor service.

REPORT IN BRIEF: The Town's contract for karate instructor service is in its initial contract year and will expire on February 15th, 2007. The contract allows for up to four (4) one (1) year extension periods. The contractor desires to extend his agreement with the Town for an additional year according to the terms and conditions of the existing contract. The Town receives approximately \$15,000 in revenue per year from this contract. Payment to the Town is based on class registration numbers (80% of fee to instructor, 20% of fee to Town for classes with 26 participants or more participants or 75% of fees to instructor and 25% of fee to The Town for classes with up to 25 participants. The karate instructor has taught for the Town for over 25 years and staff recommends extending his contract.

PREVIOUS ACTIONS: R-2006-45, R-99-295

CONCURRENCES: Not applicable

FISCAL IMPACT:

Has request been budgeted? Yes

If yes, expected cost: \$11,250

Account Name: Contractual Services/Recreation

If no, amount needed: \$

What account will funds be appropriated from: 001 0804 572 0324

Additional Comments: Revenue to the Town of \$15,000 per year.

RECOMMENDATION(S): Motion to approve the Resolution

Attachment(s): Resolution, vendor letter, and department recommendation

RESOLUTION _____

A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA APPROVING AN EXTENSION OF THE CONTRACT BETWEEN THE TOWN OF DAVIE AND JOSEPH KELLJCHIAN FOR KARATE INSTRUCTOR SERVICE.

WHEREAS, the Town of Davie has a contract for karate instructor service with Joseph Kelljchian which allows for up to four (4) one (1) year extension periods; and

WHEREAS, the contract for karate instructor service will expire on February 15, 2007; and

WHEREAS, The Town and Joseph Kelljchian wish to extend the agreement for karate instructor service for one additional year; and

WHEREAS, after review, the Town Council wishes to approve a one year extension of the contract for karate instructor service with Joseph Kelljchian.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF DAVIE, FLORIDA.

SECTION 1. The Town Council of the Town of Davie does hereby approve a one year extension of the contract with Joseph Kelljchian for karate instructor services for the time period of February 15th, 2007 through February 14th, 2008.

SECTION 3. This resolution shall take effect immediately upon its passage and adoption.

PASSED AND ADOPTED THIS ____ DAY OF _____, 2006

MAYOR/COUNCILMEMBER

ATTEST:

TOWN CLERK

APPROVED THIS _____ DAY OF _____, 2006

November 22, 2006

Town of Davie
Parks and Recreation Department
6591 Orange Drive
Davie, Florida 33314

Dear Bette,

Thank you for informing me that the Karate Contract is due to expire 2/15/07. (Resolution 2006-45) According to the terms of the agreement, I would like to honor the option to renew this agreement for an additional year.

Our Karate Program is offered at Shenandoah Park, Ivanhoe Community Hall, and the Davie Pine Island Multipurpose Recreation Center. I have been an instructor for the Town of Davie for over 25 years. According to the terms of the agreement, I would like to extend our agreement for another year. All conditions will remain the same. We have over 26 participants in our programs, so I would like to honor Resolution R-01-269 of the fee schedule, which states: *Contractual classes 80% of fee to instructor 20% of fee to Town for classes with 26 participants or more per class.*

I look forward to working with the Town another year. Please let me know if I can be of further assistance. Thank you.

Sincerely,

A handwritten signature in black ink, appearing to read "Joe Kelljchian", with a long horizontal flourish extending to the right.

Joe Kelljchian

5031 Dykes Road
Fort Lauderdale, FL 33331

Memorandum

TO:	Town of Davie Town Council
FROM:	Dennis Andresky, Director Parks & Recreation
SUBJECT:	Contract Extension: Joseph Kelljchian/Karate Instructor Service
DATE:	December 12, 2006

It is recommended that the existing contract between the Town of Davie and Joseph Kelljchian for karate instructor service be extended for the first of four allowable one year extension periods.

The contract is in its initial year and is due to expire on February 15, 2007.

The contractor has provided satisfactory service and requests a one year contract extension with all terms and conditions remaining in effect.

Please advise if you have any questions or need additional information.